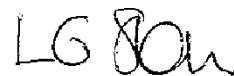


# Toft Parish Council

I hereby give notice that the 804<sup>th</sup> meeting of Toft Parish Council will be held on Monday 15 May 2023 at 7.00 pm in the People's Hall, Toft

The Public and Press and County and District Councillors are invited to be present and Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr, Clerk, 31/05/23

## AGENDA

### Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

#### Cambridge Nature Network – Natural Cambridgeshire Recovery Toolkit – Natalie Lambert

1. Apologies for absence and declaration of interests
  - 1.1 To approve written apologies and reasons for absence
  - 1.2 To receive declarations of interests from councillors on items on the agenda
  - 1.3 To receive written requests for dispensations and to grant any dispensations
2. To approve the minutes of the last meeting
3. To consider any matters arising from the last or a previous meeting including
  - 3.1 (Open) Cambridge Nature Network – to consider any matters arising from the open session
  - 3.2 (7.1) Climate Change and Green Issues – to consider revised draft Environmental Policy <sup>(SC)</sup>
  - 3.3 (7.2) Purchase and installation of posts for the Green – to consider report and recommendation <sup>(ED)</sup>
  - 3.4 (7.3) To consider whether the Parish Council should explore public electric car chargers <sup>(SC)</sup>
  - 3.5 (8.2) Donation from resident – proposal that a thank you plate be purchased for the Chair of the organising committee taking the costs from the donation <sup>(MY)</sup>
  - 3.6 (9.4) To consider costed proposal for replacement toddler climbing equipment and for musical instrument play equipment <sup>(CW)</sup>
  - 3.7 Options for speed reduction measures – to consider suggestions made at last meeting
  - 3.8 (11.4) Proposed new footpath – to consider response from resident if received
4. To consider correspondence received since the last meeting requiring the Council's attention
  - 4.1 Land at the end of Brookside – resident's concerns
5. Finance, Procedure and risk assessment and use of delegated powers
  - 5.1 To consider the finance report and approve the payment of any bills
  - 5.2 To receive play inspection reports and consider any work required <sup>(CW)</sup>
  - 5.3 To consider any matter which is urgent because of risk or health and safety and relates to Council property
  - 5.4 Employment matters (confidential)
6. To consider any Planning or Tree works applications or related items received
  - 6.1 Planning applications
    - 6.1.1 20/01992/CONDA – Bennell Farm, West Street – Submission of details required by conditions 3 (future management and maintenance of streets), 8 (traffic management plan), 17 (surface water drainage), 18 (surface water run-off), 20 (foul water drainage), 21 (construction ecological management plan), and 24 (construction environmental management plan) of planning permission 20/01992/FUL
  - 6.2 SCDC decisions for information
  - 6.3 Tree works applications
7. Members items and reports for information only unless otherwise stated
  - 7.1 Village Maintenance <sup>(MY)</sup>

# Toft Parish Council

- 7.2 Highways <sup>(ED)</sup>
  - 7.3 Toft People's Hall <sup>(CW)</sup>
  - 7.4 Footpaths <sup>(EM)</sup>
  - 7.5 Defibrillator report <sup>(CW)</sup>
  - 7.6 Birdlings liaison <sup>(SC)</sup>
  - 7.7 Update on East West Rail's (EWG) route announcement and to consider if any action is required <sup>(MY)</sup>
  - 7.8 Proposal to support nature at Toft Wood and to consider any response received from the Woodland Trust <sup>(EM)</sup>
  - 7.9 Proposal that the Parish Council considers what monies we already have that might be coming close to the date they should be spent by so the Council may do a bit of forward planning.
8. Closure of meeting

## Clerk report to Toft Parish Council meeting on 5 June 2023

Natalie Lambert of the Cambridge Nature Network has been re-invited to attend the June meeting to speak about the Natural Cambridgeshire Recovery Toolkit.

1. To approve written apologies and reasons for absence – any apologies received will be reported to the meeting.
- 1.2 To receive declarations of interests from councillors on items on the agenda
2. To approve the minutes of the last meeting on 15 May – attached
3. To consider any matters arising from the last or a previous meeting
- 3.1 (Open) Cambridge Nature Network – to consider any matters arising from the open session

Natalie Lambert writes:

“Profuse apologies as I have just seen your email in my junk folder!

Thank you very much for the invitation and I'm sorry to have missed the meeting.

I have attached what I would have spoken about; the Nature Recovery Toolkit as well as what the Cambridge Nature Network is all about. I hope you find this useful.

Girton, Oakington & Westwick as well as Histon & Impington Parish Councils are doing great work already using these tools and are keen to share knowledge, should you wish to contact them.”

The information provided by Ms Lambert has been forwarded to members.

- 3.2 (3.3) Climate Change and Green issues – to consider revised Environmental Policy  
Sent by Cllr Collinson to all members on 13<sup>th</sup> March and also included in May meeting papers.  
<file:///C:/Users/gailstoehr/Downloads/Copy%20of%20230515%20803rd%20TPC%20agenda%20and%20supporting%20papers.pdf>
- 3.3 (7.2) Purchase and installation of posts for the Green – to consider report and recommendation <sup>(ED)</sup>

Cllr Darbyshire writes “I have been thinking about ways to protect the grass on the village green opposite the Chinese Take-Away being driven on and here are a few ideas. First, probably the most costly and extravagant: A piece of low woven fencing sort of like this:

<https://www.wonderwoodwillow.com/continuously-woven-fencing>

But I think that might break the bank account, so maybe just a row of smart new posts with reflectors on them. I particularly like those in the picture below which have the metal bit in-between them to make it more like a small fence:

<https://www.jacksons-fencing.co.uk/the-edit/stop-vehicles-and-mud-on-a-grass-verge>

<https://www.storefittingsdirect.co.uk/product/wooden-verge-marker/>

<https://www.roselandsaddlery.co.uk/verge-posts/12-and-18-easy-install-timber-reflective-verge-posts>

If installing something fence-like would upset the Maypole dancing, can the Maypole activities possibly move to Lott Meadow?”

- 3.4 (7.3) To consider whether the Parish Council should explore public electric car chargers <sup>(SC)</sup>

No information received at the time of writing

3.5 (8.2) Donation from resident – proposal that a thank you plate be purchased for the Chair of the organising committee taking the costs from the donation <sup>(MY)</sup>

Cllr Yeadon writes:

“I bought a plate as a Thank You for the chair of the organising committee for the Coronation Celebrations. I'm proposing that we take the cost out of the [resident – redacted] donation when we discuss it at our next meeting.”

The Clerk advises that the Council should consider which power it may use to make such a gift to an individual and that this should be minuted. The Clerk has advised before that S137 cannot be used to benefit an individual but it can be to benefit a charity or not for profit group.

3.6 (9.4) To consider costed proposal for replacement toddler climbing equipment and for musical instrument play equipment

Attached.

3.7 Options for speed reduction measures – to consider suggestions made at last meeting

3.8 (11.4) Proposed new footpath – to consider response from resident if received

The letter has been sent to the landowner at the time of replying a response has not been received.

Other for info only.

4. Correspondence

4.1 Land at the end of Brookside – resident's concerns

A resident has written:

“I am a little concerned about the small wooded area between the wooden bridge on Brookside and the bend at the end of the road, which has been ‘fenced’ off. I spoke to the guy who was working there a few days ago: he said that he had bought the land and was planning to turn it into a nature reserve. He has already cleared quite a large area, which has involved the chopping down of some small trees. There is now a tent and a canopy erected within, perhaps for sleeping or maybe just for protection from the weather.

Now is a very bad time for this kind of work, as nesting birds (there are many in that little space) will be disturbed, and may desert. I am also concerned about any loss of trees. I wonder if he has permission?

There is nothing in the May Toft Calendar about this, and I should be grateful if you could fill me in on what is going on, and if it is bona fide.”

The resident has added:

“I went into the clearing today, and the collection of branches and thick logs is considerable and indicates the felling or lopping of quite sizeable trees. Would they not have had to go through the council for permission, and do we know what their final plans include?”

5. Finance, Procedure and risk assessment and use of delegated powers

5.1 To consider the finance report and approve the payment of any bills

Attached.

6.1 Planning Applications received

\* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council.

The planning portal for new applications can now be found at <https://applications.greatercambridgeplanning.org/>

The Parish Council's may choose its own wording to show whether it agrees with an application or not and can now both support/approve or object/ refuse etc parts of the same application

The Parish Council should include material planning reasons why the Council take this stance via its comments.

The Parish Council *does/does not*\* request that the application be referred to the District Council Planning Committee \*(please delete)

Material planning reasons:

Planning reasons:

6.1 Planning applications

6.1.1 20/01992/CONDA – Bennell Farm, West Street – Submission of details required by conditions 3 (future management and maintenance of streets), 8 (traffic management plan), 17 (surface water drainage), 18 (surface water run-off), 20 (foul water drainage), 21 (construction ecological management plan), and 24 (construction environmental management plan) of planning permission 20/01992/FUL

6.2 SCDC decision notices

None at the time of writing.

6.3 Tree works

7. Members' items and reports for information only unless otherwise stated

7.1 Village Maintenance <sup>(MY)</sup>

7.2 Highways <sup>(ED)</sup>

7.3 Toft People's Hall <sup>(CW)</sup>

7.4 Footpaths <sup>(EM)</sup>

7.5 Defibrillator report <sup>(CW)</sup>

7.6 Birdlings liaison <sup>(SC)</sup>

7.7 Update on EWR route announcement and to consider if any action is required <sup>(MY)</sup>

<https://eastwestrail.co.uk/routeupdate>

7.8 Proposal to support nature <sup>(EM)</sup>

Cllr Miles has written to landowner

"I hope this email finds you well. I'm making a very tentative enquiry on behalf of Toft Parish Council. We are looking at ways in which we could support nature more within the village and are thinking of putting up bird boxes, insect hotels etc. and planting more flowers that would support bees, butterflies, insects and moths. However, as we don't actually own much land or buildings, we will have to appeal to other bodies, such as yourself, for the space to do this.

As I said, this is very much an initial enquiry as we have yet to find the funding and obviously we would not take this any further without discussing it with you in detail.

I would be very grateful, therefore, if you could let me know whether you think this idea is feasible in principle or whether there are constraints that would make it impossible."

7.9 Proposal that the Parish Council considers what monies we already have that might be coming close to the date they should be spent by so the Council may do a bit of forward planning.

The Clerk advises that the information is contained in the budget spreadsheet that all members have previously received in January and also at the last meeting. The Council has ten years from the date shown.

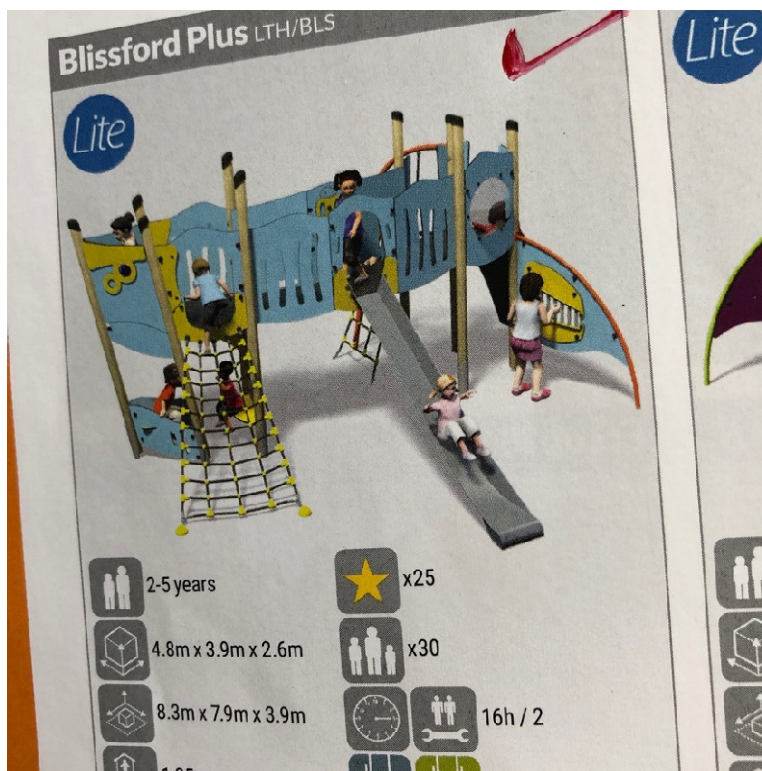
Eg West Street - offsite provision and future maintenance of POS infrastructure received  
14<sup>th</sup> June 2013. £2797.66

8. Closure of meeting

## Proposal for new playground equipment

The wooden slats of the Toddler Multiplay equipment are in a poor condition. The barrier slats are starting to split open and are too costly to repair, and the edges are not radiused or chamfered. Furthermore, as noted in the recent ROSPA report, the opening in the barrier is wider than 500mm and although this was compliant at the time of installation (2008), this equipment does not meet the standards required from 2017. Concern about the width of this gap was raised with me directly by the grandparent of a toddler using the equipment. It would seem sensible to replace the equipment with a new multiplay set up.

There is a variety of options available and many of these allow a selection of modules, colours, and material (eg. plastic or metal slide). I propose that we purchase the 'Blissford Plus' (LTH/BLS/1) at a cost of £10,463 from Playdale Playgrounds. This set up includes a musical panel. This equipment is suitable for ages 2-5 and can be surface fixed or ground fixed. A final price will depend on a consultation about the type of safety surface on which the equipment is sited. Playdale have fully trained in-house installation teams.



Options can be viewed at: [www.playdale.co.uk](http://www.playdale.co.uk) I would welcome your comments.

**TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT**

Jun-23

**Summary of previous month**

<b>Balance brought forward</b>		<u><u>132,249.24</u></u>
<b>Adjustments</b>		
<b>MORELOCK</b>	DUPLICATE - CORRECTION	118.80
<b>Expenditure approved at previous / between meetings</b>		
PLAYSAFETY	ROSPA INSPECTION	-102.60
OPUS ENERGY	STREETLIGHT ENERGY	-202.71
<b>Credits</b>		
RESIDENT	CORONATION/NOTICE BOARD	1,000.00
<i>Total Adjustments</i>		<u>813.49</u>
<b>Balance revised after adjustments</b>		<u><u>133,062.73</u></u>

**Bank Reconciliation to latest statement**

Account	Funds	Statement	Outstanding
Unity Trust Bank	69,199.98	69,369.86	-169.88
Natwest Current Account	27,172.83	27,172.83	
Nationwide BS	36,689.92	36,689.92	
<b>Total</b>	<u><u>133,062.73</u></u>	<u><u>133,232.61</u></u>	<u><u>-169.88</u></u>

<b>Expenditure for approval</b>		<b>£</b>
SALARIES		297.13
LGS SERVICES	ADMIN SUPPORT APRIL 23	479.33

	<u>776.46</u>
<b>Balance C/F</b>	<u><u>132,286.27</u></u>

Gail Stoehr  
Responsible Financial Officer

**Notes:**

*Late invoices will be brought to the meeting*

NATWEST STATEMENT OUSTANDING. OUSTANDING PAYMENTS WILL CLEAR WHEN STATEMENT RECEIVED.